



केंद्रीय वस्तु, सेवाकर एवं सीमा शुल्क के मुख्य आयुक्त का कार्यालय  
OFFICE OF THE CHIEF COMMISSIONER OF CENTRAL GST & CUSTOMS  
विशाखापट्टणम क्षेत्र VISAKHAPATNAM ZONE

फ.स. C.No. V/30/21/2020-CC(VZ)RTI

दिनांक Date: .12.2020

**CIRCULAR**

**Sub: Constitution of Committee of CPIOs to identify frequently sought information under RTI Act, 2005- Reg.**

In pursuance to DOPT OM No. 1/6/2011-IR, dt. 15.4.2013 and 1/2/2016-IR, dt. 17.8.2016 read with Section 4(1)(b)(vii) of the RTI Act 2005 a committee comprising of the following Central Public Information Officers (CPIOs) as members is constituted :

- i) CPIO, Chief Commissioner's Office (Visakhapatnam Zone)
- ii) CPIO, Visakhapatnam CGST Commissionerate
- iii) CPIO, Guntur CGST Commissionerate
- iv) CPIO, Tirupati CGST Commissionerate
- v) CPIO, Audit Commissionerate,
- vi) CPIO, Custom House, Visakhapatnam
- vii) CPIO, Customs Commissionerate (Prev), Vijayawada
- viii) CPIO, O/o the Commissioner (Appeals), Guntur .

2. The committee will meet on quarterly basis and the proceedings of the same will be conducted by CPIO, CCO(VZ). The terms of reference are as under:

- a) the committee members will discuss about the frequently sought information under the RTI Act
- b) the committee members will discuss about the measures to be taken to reduce filing of applications under the RTI Act by making disclosure of certain information in the public domain
- c) the committee members will share any information / suggestions relevant to the RTI Act, 2005 .

*M. Sreekanth*  
24/12/2020  
(M. Sreekanth)  
Joint Commissioner  
0891-2560793/2853196

To

The CPIOs as above

Copy submitted to:

The Nodal Officer / Pr. Commissioner of Customs, Custom House, Visakhapatnam

The Pr. Commissioner/Commissioner of Central Tax,  
Visakhapatnam/Guntur/Tirupati/Audit Commissionerate

The Pr. Commissioner/Commissioner of Customs,  
Custom Commissionerate (Prev), Vijayawada.

The Commissioner (Appeal) of Central Tax & Customs,  
Guntur.